

1. Move-in and Move-out Schedule

	CUSTOM-BUILT STAND		STANDARD BOOTH
Booth Construction	7 September 8 September	9am – 10pm 8:30am – 11am	N/A
Booth Decoration	8 September	11am – 8pm All booths must be fully decorated by 8pm	
Exhibits Move-In	8 September	(Please refer to the move-in arrangement and schedule specified by the Organiser)	
Exhibits Move-Out	11 September	(Please refer to the move-out arrangement and schedule specified by the Organiser)	
Termination of Booth Electricity	9-10 September 11 September	7pm 6pm	
Booth Dismantling including Additional Lighting	11 September	8pm - 12midnight	N/A

1.1 Exhibitors' Access

To allow preparation work for exhibitors during fair period, the exhibition halls will be opened for exhibitors at **9:30am**. **All exhibitors are reminded to wear exhibitors' badges when entering the exhibition hall. No exhibitors under 18 will be admitted.**

1.2. Over-time Penalty claimed by HKCEC

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 2400hrs on **7, 8 and 11 September 2022**, they shall pay to the Organiser the over-time penalty claimed by HKCEC against the Organiser. The rate of the over-time penalty for individual hall is listed on Section 4.2.4